

CITY OF WEST SACRAMENTO ENGINEERING DIVISION

GENERAL REQUIREMENTS FOR DEMOLITION ENCROACHMENT PERMITS

An Encroachment Permit must be obtained from the Engineering Division for any work performed within a public right-of-way (street) or easement or for work that may affect these areas. In the case of a demolition, the purpose of an Encroachment Permit is to protect any curb, gutter, sidewalk or any other existing public improvements in the vicinity of the demolition by requiring the Permittee or Contractor to repair or replace any public improvements damaged as a result of the demolition.

Minimum fees will be \$98.00 plus a \$500.00 deposit which is refunded upon satisfactory completion of the Encroachment Permit requirements. Deposit and fees may vary at the discretion of the Engineering Division.

A pre-inspection and a final inspection are required. The pre-inspection is to determine the initial condition of the existing public improvements. The final inspection determines whether or not the public improvements have been damaged due to the demolition work.

Once the Encroachment Permit is issued, you must call the Engineering Inspection 24-hour line (617-4692) a minimum of two working days prior to beginning work, and again once the work is completed. Failure to follow inspection procedures may result in the Permittee having to repair or replace public improvements which he did not necessarily damage, or delay the refund of the Encroachment Permit deposit.

A Site Plan or a Traffic Control Plan may be required by the Engineering Division.

If the Permittee intends to use water from a City fire hydrant during the demolition, a Fire Hydrant Permit will also be required. Contact the Public Works Department for further information.